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**FORM RT09**

**This notice applies to tenancies that were entered into during the COVID-19 public health emergency made by the Chief Health Officer under section 52 of the *Public and Environmental Health Act 2011* until such time as the tenancy expires or is terminated**

**Notice of Requirement to Enter Premises**

**By Landlord/Agent**

Please complete this form using BLOCK LETTERS

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| To Mr/Mrs/Miss/Ms  (name of tenant) |
| the tenant under a residential tenancy agreement in respect of the property situated at:  Postcode: |
| I/We  (name of landlord / agent)  of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode: \_\_\_\_\_\_\_\_\_\_  (insert postal address)  Business phone: Home phone: |
| Email: |
| a) The landlord/agent under the residential tenancies agreement hereby give you notice that I require entry to the premises on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at am/pm |

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| The reason access to the premises is required is as follows:  (tick the reason that applies)  To complete a condition report (48 hours’ notice)  To inspect the premises (7 days’ notice)  To carry out or inspect repairs or maintenance on the property (48 hours’ notice)  To show the premises to a prospective tenant (48 hours’ notice)  To show the premises to a prospective purchaser (48 hours’ notice) |

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| It’s important to note that the *Residential Tenancies Act* 1999 (the Act)requires an entry into or inspection of premises to be carried out in the presence of the tenant unless:-  The tenant has refused, other than on reasonable grounds, to be present at the time specified for the  inspection; or  The tenant has, in writing, waived the right to appear or to be represented at the inspection; or  The tenant is not present at the premises at the time specified for inspection; or  The entry is made for the purposes of section 72 of the Act (i.e. emergency or significant damaged caused or threatened). |

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| **Service of Notice:**  **Notice was given on \_\_\_\_/\_\_\_\_/\_\_\_\_\_ by:** Personally handing to the tenant   Mailing it to the tenant   Via electronic service  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_  (Signature Landlord/Agent) (Date Issued) |

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| **Important information regarding the giving of Notices**  Notices under the *Residential Tenancies Act 1999* are permitted to be given to a person personally, by post or via electronic means. When you are giving a Notice to a person, address it to that person’s last known postal address, email address or place of business or residence. When you are giving a Notice to a corporation, address it to the corporation’s registered office in the Territory.  For electronic service, service must be carried out in accordance with the *Electronic Transactions (Northern Territory) Act 2000*.  If 2 or more persons are the landlords or tenants under a tenancy agreement, a Notice is duly given if given to any one of them.  The *Interpretation Act 1978* specifies how a Notice should be given and the calculation of how the time and actions required must be completed.  A Notice sent by post must be properly addressed and posted by prepaid post, and the giving of the Notice is deemed to have been effected at the time at which the Notice would be delivered to the person or corporation in the ordinary course of the post. It should be noted that this will only apply in the absence of any contrary evidence.  When advising of the period in which an action must be completed, the period is counted in clear days starting the day after notice is given. Where the last day of any period falls on a Saturday, Sunday or Public Holiday, the action required may be done on the next working day. |
| **PRIVACY STATEMENT** |
| Consumer Affairs complies with the Information Privacy Principles scheduled to the *Information Act 2002.* To view the NT Consumer Affairs Privacy Statement, please access [www.consumeraffairs.nt.gov.au](http://www.consumeraffairs.nt.gov.au) or 08 8999 1999 |

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THE NORTHERN TERRITORY OF AUSTRALIA

OATHS AFFIDAVITS AND DECLARATIONS ACT 2010

**UNATTESTED DECLARATION**

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| (1) Insert name and address of person making declaration  (2) Here insert the matter declared to - either directly following the word “declare” or, if the matter is lengthy, insert the words “as follows” and thereafter set out the matter in numbered paragraphs | I,(1)…………………………………………………………………………………………...…………………………………………….  ……………………………………………………………………………….……………………………………………………………….  do solemnly and sincerely declare (2)  I did at ……………………. on …………… …………. 20………  (time) (day) (month) (year)  duly serve the Tenant/s …………………………………………………………………………………………….  (tenant/s name)  with a NOTICE PURSUANT TO SECTION …………OF THE *RESIDENTIAL TENANCIES ACT 1999* (a true copy of which is annexed hereto and marked “A”) by delivering a true copy of this Notice personally / by mail / by electronic service (delete whichever is not applicable) to the Tenant/s at  ………..……………………………………………………………………………………………………………………………….……...  ………………………………………………………………………………………………………………………………………………….  ………………………………………………………………………………………………………………………………………………….  (fully describe address/place of service)  I identified the tenant/s as follows:  ……………………………………………………………………..………………………………………………………………………….  …………………………………………………………………………..…………………………………………………………………….  ……………………………………………………………………………..………………………………………………………………….  (include how you identified the person served) (include any other details/conversations necessary including how service was effected e.g. handing documents to person, placing documents on ground before the person) | |
|  | This declaration is true and I know it is an offence to make a declaration knowing it is false in a material particular.  Declared at ………………………the …………….……..day of **Error! Bookmark not defined.**…………………..… 20…. **Error! Bookmark not defined.** | |
| (3) Signature of the person making the declaration |  | **(3)**  ……………………………………………………………….… |
|  | **NOTE: This declaration does not have to be witnessed** | |
|  | **NOTE: This written declaration must comply with Part 4 of the *Oaths Affidavits and Declarations Act 2010.***  **NOTE: Making a declaration knowing it is false in a material particular is an offence for which you may be fined or imprisoned.** | |